



## 2023-2024 Meal Charge Policy

### Application for Free and Reduced Price Meals

Our school participates in the National School Lunch Program and offers free or reduced priced meals to families who qualify. All families are encouraged to submit a meal application by the first week of school – one application per household is needed. Families can at any time submit a new application if there is a change in the household income or family household number. Applications can be accessed in the school office or online at <https://www.ktecschools.org/family-information/food-service/>.

### Meal Charge Policy

Families are strongly encouraged to pre-pay for meals on a regular and consistent basis, unless they qualify for free meals.

Students will be allowed to charge up to \$20.00. Parents will be notified via email of low balances or an exceeded charge limit and will be expected to immediately submit a payment so that their child may continue to eat in the cafeteria. At any time, parents may also submit an application for free and reduced meals if the household is experiencing hardship.

### Student Pricing

- Students who do not qualify for free or reduced-price meals must pay \$3.75 for lunch and \$2.25 for breakfast
- Students who qualify for reduced meals must pay and \$0.40 for lunch and \$0.30 for breakfast
- Students that would like a second meal must pay \$3.75 for a second lunch and \$2.25 for a second breakfast regardless of eligibility status.
- Students that would like to purchase an additional entrée must pay \$1.75.
- Students that would like to purchase milk must pay \$0.50.

### Payment Options

- Students or Parents may pay via check, cash, or credit card in the main office.

### Dietary Needs

- Any students with food allergies must complete the dietary needs form accompanied by a physician's note, each school year. This form can be obtained through the office.

### USDA Nondiscrimination Statement

*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

1. **mail:**  
**U.S. Department of Agriculture**  
**Office of the Assistant Secretary for Civil Rights**  
**1400 Independence Avenue, SW**  
**Washington, D.C. 20250-9410; or**
2. **fax:**  
**(833) 256-1665 or (202) 690-7442; or**
3. **email:**  
**[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)**

*This institution is an equal opportunity provider.*

Revised and approved 8/28/23